**POINT LONSDALE PRIMARY SCHOOL 3322**

Student Name: ___________________________ Grade: ______

Reason for Early Collection:
____________________________________________________________________________________

____________________________________________________________________________________

I am a parent/adult authorised to take this child early from the school.

Name: ___________________________ Signature: ___________________________

Date: _________________ Time: __________

**Office Use:**

Photo Identification Sighted: YES/NO

Student Collection Confirmed with Parent: YES/NO

This form should be retained in line with the General Retention and disposal Authority for School Records – Section 3.4.1(b) Parents Approval for Student Attendance.

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